

JOIN THE
CECC TEAM!

The Board of the
Clayton Early Childhood
Center seeks a new
Executive Director.



Vision

Enriching every child's life to promote courageous students, life-long learners, and compassionate leaders.

We'd love to
explore the
possibilities
with you.

Mission

To provide engaging, challenging, and developmentally appropriate play experiences in a safe, nurturing, and loving educational environment.

About the Role

Clayton Early Childhood Center seeks an Executive Director to lead its high-quality and nationally accredited early learning center. We seek a leader who is passionate and knowledgeable about early learning trends and committed to providing the best environment for children and families. Our new Executive Director will lead a team of high-performing educators with strong and transparent communication skills and the ability to sustain and grow a positive workplace culture. They will be both strategic and hands-on, managing day-to-day operations and ensuring safety and a positive learning environment.

Priorities

- Passion and knowledge about early childhood education
- Able to clearly articulate CECC's mission, philosophy, and impact
- Strategic, visionary, critical thinker
- Leadership presence: ability to make decisions and lead CECC into the future
- Gifted supervisor: develops individuals into a strong team
- Relationship builder: with parents, teachers, potential parents, referral sources, partners
- Able to facilitate re-accreditation and licensing processes
- Financial acumen: ability to manage the financial and operational aspects of an early childhood center
- Partner with Board members to make critical decisions and keep members informed about overall health and wellbeing of the center
- Improve and implement new processes and systems that critical to safety, education, teacher engagement and other center needs
- Desired: master's degree in early childhood development, education, or related field with experience in business and management

Salary & Benefits

The starting salary range is \$105,000 - \$120,000. Benefits include health, dental, flexible spending account, 401K, paid time off, and professional development.

To Apply

Send your resume and letter of interest to search@emdconsulting.com by March 1, 2024.

About Clayton Early Childhood Center

Clayton Early Childhood Center began as a partnership between parents and teachers who imagined a school that would provide a loving, creative, and thoughtful education to children from their very first weeks of life. They built an intimate educational community where families and teachers work together to support the creative learning, health, happiness, social growth, and development of our children.



Today, CECC provides high-quality education and care in a tranquil setting in Oak Knoll Park. We offer competitive tuition rates with flexible, full-day programs (7:30 am – 6:00 pm), meeting the needs of working parents without additional before & after care. We work to build long-term relationships with the families we serve and consider the opportunity to share in their children’s growth and development an honor and privilege.

Our school is a nonprofit, cooperative effort with a strong commitment to maintaining responsible, transparent, and flexible practices to maintain trust among those we serve and to ensure the organization will grow and evolve.

As a state-licensed and nationally accredited preschool, CECC follows all guidelines outlined by the State of Missouri and the National Association for the Education of Young Children (NAEYC).



Stats

- Curriculum: Creative
- Enrollment: 130+
- Full enrollment, with waitlist
- Teacher/student ratio exceeds requirements
- Meals – designed by a certified dietitian – include fresh fruits and vegetables, whole grains, hormone free milk, and eggs
- 52-member staff
- 2023 budget: \$3.1 million. CECC is in a healthy financial position.

Focus Areas

- Social & emotional skills
- Physical growth
- Cognitive awareness
- Language development

Impact

100% of preschool graduates were kindergarten-ready in 2023